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GOVERNMENT OF MANIPUR DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS (PERSONNEL DIVISION)

NOTIFICATION

Imphal, the 15th November, 2024

No. COMM-1/15/2021-DP-DP: In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of all the existing instructions in regard to the Departmental Examinations prescribed for various categories of officers under the recruitment rules or under any other rules, regulations, orders or instructions, the Governor of Manipur is pleased to make the following rules further to amend the Manipur Civil Services (Departmental Examination) Rules, 1963 namely:-

1. Short title and commencement:

- These rules may be called the Manipur Civil Services (Departmental Examination)(1st Amendment) Rules, 2024.
- These rules shall come into force from the date of notification in official Gazette of Manipur.

2. Amendment to Syllabus for Departmental Examination- in Annexures-III of Notification No. 8/1/63-S dated 15th May 1963 the following shall be substituted/ added:-

(i) Syllabus for Departmental Examination for officers of IAS, MCS and SDC/Jr. MCS

Note-I: Paper-I to Paper VI will be of Objective Type. Paper VII and VIII will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) questions with a duration of 1 (one) hour.

Note-III: Paper VII & VIII will carry 50 marks (30 for Written Exam and 20 for Viva- voce) with duration of 1 ½ hours for written exam.

Note-IV: Pass Marks – 60% for IAS & MCS and 50% for SDC/Jr. MCS

Paper-I: Criminal Law and Procedure (With Books) (Full Marks: 100)

1. The Bharatiya Nyaya Sanhita, 2023
2. The Bharatiya Nagarik Suraksha Sanhita, 2023.
3. The Bharatiya Sakshya Adhiniyam, 2023.

Paper-II Land Laws (With Books) (Full Marks: 100)

1. Land Revenue and Land Reforms (Allotment of Land) Rules, 1962.
2. The Manipur (Village Authority in Hill Areas) Act, 1956.
3. The Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013. The Manipur Land Revenue and Land Reforms Act, 1960. (Central Act 33 of 1960) and Rules made there under.

<ul style="list-style-type: none">4. The Manipur5. Manipur Conservation of Wetland & Paddyland Act, 2014.
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Paper-III: Civil Law and Procedure (With Books) (Full Marks: 100)

- 1. Code of Civil Procedure.
- 2. The Transfer of Property Act.
- 3. The Indian Contract Act.
- 4. The Indian Limitation Act.

Paper-IV: General Laws, Acts and Regulations (With Books) (Full Marks: 100)

- 1. The Arms Act, 1959.
- 2. The Punjab Security of the State Act, 1953 as amended by the Punjab Security of the State (Amendment) Act, 1954.
- 3. The Motor Vehicle Act, 1988.
- 4. The Right to Information Act, 2005.
- 5. The Indian Stamps Act, Act-II of 1894.
- 6. The Court Fees Act, Act-VII of 1870.
- 7. The Revenue Recovery Act, 1890 (Act I of 1890)
- 8. The Army Act, 1950 and Rules framed there under (Chapters) VI, IX, X, XI of the Army Act and Chapter V of the Army Rules.

Paper-V: Account-I (With Books) (Full Marks : 50)

An introduction to Indian Government Accounts and Audit issue under the authority of the Auditor General of India.

- Part-II Chapter 6-8, 10-11.
- Part-III Chapter 13,14 & 21.
- Part-IV Chapter 27
- Part-V Chapter 37

Paper-VI: Accounts-II (With Books) (Full Marks : 100)

- 1. The Fundamental and Supplementary Rules Part-I (General Rules)
- 2. The Fundamental and Supplementary Rules Part-II (Travelling Allowance)
- 3. The Central Civil Services (Conduct) Rules, 1964.
- 4. The Central Civil Services (Classification, Control & Appeal) Rules, 1965.
- 5. The Manipur Civil Services (Pension) Rules, 1977.
- 6. Manipur Civil Services (Leave) Rules, 1979.
- 7. General Financial Rules, 2017
- 8. Civil Account Code Vol. I.
- 9. Compilation of Treasury Rules, Vol. I.

Paper-VII: Manipuri (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-Voce - 20

Paper-VIII: Hindi (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce - 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination.

(ii) Syllabus for Departmental Examination for all Police Officers

Note-I: Paper-I to Paper IV will be of Objective Type. Paper V and VI will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) with a duration of 1 (one) hour.

Note-III: Paper V & VI will carry 50 marks (30 for Written Exam and 20 for Viva-voce) with duration of 1 ½ hours for Written Exam.

Note-IV: Pass Marks - 60% for IPS & MPS and 50% for SI/ ASI of Police

Paper I: Criminal Law and Procedure (With Books) (Full Marks: 100)

1. The Bharatiya Nyaya Sanhita, 2023
2. The Bharatiya Nagarik Suraksha Sanhita, 2023.
3. The Bharatiya Sakshya Adhiniyam, 2023.

Paper II: General Laws, Acts & Regulations (With Books) (Full Marks: 100)

1. The Police Act, 1861.
2. The Arms Act, 1959 and Rules made there under.
3. The Motor Vehicle Act, 1988.
4. The Public Gambling Act, 1967.
5. The Assam Excise Act, 2000.
6. The Indian Explosive Act, 1884 and Rules made there under.
7. The Armed Forces (Assam and Manipur Special Powers) Act, 1958.
8. The West Bengal Security Act, 1950.
9. The Indian Forest Act, 1927.
10. The National Security Act, 1980.
11. The Essential Commodities Act, 1955
12. The Indian Fisheries Act, 1897
13. The Bihar Control of the use and play of Loudspeakers Act, 1955.
14. The Assam Prohibition of Smoking in Show House Act, 1951.
15. The Assam Police Manual.
16. The Right to Information Act, 2005

Paper III: Accounts-I (With Books) (Full Marks: 50)

"An Introduction to Indian Government Accounts and Audit" issued under the authority of the Auditor General of India.

Part-II Chapter 6-8 and 10-11

Part-III Chapter 13, 14 & 21

Part-IV Chapter 27

Part-V Chapter 37

Paper IV: Accounts-II (With Books) (Full Marks: 100)

1. The Fundamental and Supplementary Rules Part-I (General Rules)
2. The Fundamental and Supplementary Rules Part-II (Travelling Allowance)
3. The Central Civil Services (Conduct) Rules, 1964.
4. The Central Civil Services (Classification, Control & Appeal) Rules, 1965.
5. The Manipur Civil Services (Pension) Rules, 1977.

- 6. Manipur Civil Services (Leave) Rules, 1979.
- 7. General Financial Rules, 2017
- 8. Civil Account Code Vol. I.
- 9. Compilation of Treasury Rules, Vol. I.

Paper-V: Manipuri (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce - 20

Paper-VI: Hindi (Without Books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce - 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination.

(iii) Syllabus for Departmental Examination of the Indian Forest Service Officers & Manipur Forest Service Grade-II Officers.

Note-I: Paper-I to Paper IV will be of Objective Type. Paper V and VI will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) with a duration of '1 (one) hour.

Note-III: Paper V & VI will carry 50 marks (30 for Written Exam and 20 for Viva-voce) with duration of 1 ½ hours for written exam.

Note-IV: Pass Mark – 60%

Paper I: Criminal law and Procedures (with books) (Full Marks: 100)

1. The Bharatiya Nyaya Sanhita, 2023
2. The Bharatiya Nagarik Suraksha Sanhita, 2023.
3. The Bharatiya Sakshya Adhiniyam, 2023.

Paper II: General / Special Laws, Act & Regulations (with books) (All acts with up-to-date amendments & Rules) (Full Marks: 100)

1. The Indian Fisheries Act, 1897
2. The Indian Forest Act, 1927
3. The Manipur Forest Rules, 1971
4. The Wild life Protection Act, 1972
5. The Manipur Land Revenue and Land Reforms Act, 1960
6. The Manipur (Village authority in Hill Area) Act, 1956
7. The Mines and Minerals (Development and Regulation) Act, 1957
8. The Water (Prevention and Control of Pollution) Act, 1974
9. The Air (Prevention and Control of Pollution) Act, 1981
10. The Forest Conservation Act 1980
11. The Environment (Protection) Act, 1986
12. The Biological Diversity Act, 2002, Rules, 2004
13. The Scheduled Tribes and other traditional Forests Dwellers (Recognition of Forest Rights) Act, 2006
14. 16.. Right to Information Act, 2005
15. Convention on Interactional trade in Endangered Species (CITES).

Paper III: Accounts-I (with books) (Full Marks: 50)

An introduction to Indian Government Accounts and Audit issued under the Authority of the Auditor General of India.

Part-II: Chapter 6-8 and 10-11

Part-III: Chapter 13, 14 & 21

Part-IV: Chapter 27

Part-V: Chapter 37

Paper IV: Accounts-II (with books) (Full Marks: 100)

1. The Fundamental and Supplementary Rules Part-I (General Rules)
2. The Fundamental and Supplementary Rules Part-II (Travelling Allowance)
3. The Central Civil Services (Conduct) Rules, 1964.
4. The Central Civil Services (Classification, Control & Appeal) Rules, 1965.

5. The Manipur Civil Services (Pension) Rules, 1977.
6. Manipur Civil Services (Leave) Rules, 1979.
7. General Financial Rules, 2017
8. Civil Account Code Vol. I.
9. Compilation of Treasury Rules, Vol. I.

Paper-V:Manipuri (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce - 20

Paper-VI: Hindi (Without Books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce – 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination

(iv) Syllabus for Departmental Examination of the Manipur Finance Services

Note-I: All the 5 (five) papers will be of Objective Type.

Note-II: The question papers carrying 100 marks will consists of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours.

Note-III: Pass marks for all papers is 50% of full marks.

Paper I: Civil Account and Financial Rules (With Books) (Full Marks : 100)

1. Account Code Volume I
2. Account Code Volume II
3. General Financial Rules, 2017
4. Central Treasury Rules and
5. Delegation of Financial Powers Rules, 1995 (Manipur Government)

Paper II: Service Rules (With Books) (Full Marks : 100)

1. Fundamental Rules and Supplementary Rules,
2. Civil Services Regulations,
3. Central Civil Services (Classification, Control & Appeal) Rules, 1965,
4. Central Civil Services (Conduct) Rules, 1964,
5. Central Civil Services (Temporary Service) Rules, 1965,
6. Manipur Civil Service (Pension) Rules, 1977,
7. Manipur Services (Extraordinary Pension) Rules, 2006,
8. Manipur Services (Liberalised Pension) Rules, 2000,
9. New Defined Pension Contribution Scheme, 2005,
10. Manipur Civil Services (Leave) Rules, 1979 and
11. Fundamental Rules & Supplementary Rules, Vol. II (Travelling Allowances Rules).

Paper III: Works Manual and Works Accounts (With Books) (Full Marks : 100)

1. Central Public Works Department Manual Volume I, II & III,
2. Central Public Works Department Code,
3. Central Public Works Account Code, and
4. Account Code Volume III.

Paper IV: Book Keeping (Without Book) (Full Marks : 100)

1. Elementary Book Keeping - aims and objects,
2. Journal Entry,
3. Reconciliation of Accounts,
4. Trail Balance,
5. Trading, Profit and Loss Accounts, and
6. Balance Sheet.

Paper V: Account and Audit (With Books) (Full Marks : 100)

1. An introduction to Indian Government Accounts and Audit, and
2. Guidelines of Audit and Accounts of Local Fund Audit.

(v) Syllabus for Departmental Examination of Section Officer (Direct) of Manipur Secretariat Service.

Syllabus for Departmental Examination of Section Officer (Direct) of Manipur Secretariat Service.

Note-I: Paper-I to Paper V will be of Objective Type. Paper VI and VII will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) with a duration of 1 (one) hour.

Note-III: Paper VI& VII will carry 50 marks with duration of 1 ½ hours for written exam.

Note-IV: Pass mark for all papers will be 50% of full mark

Paper I: Account – I (With books) Full Marks 100

1. The Fundamental and Supplementary Rules Part-I (General Rules)
2. The Fundamental and Supplementary Rules Part-II (Travelling allowance)
3. C.S.S (Pension) Rules, 1972
4. Manipur Civil Services (Pension) Rules, 1977.
5. Manipur Services (Extraordinary Pension) Rules, 2006.
6. Manipur Services (Liberalized Pension) Rules, 2000.
7. New Defined Pension Contribution Scheme, 2005.
8. Manipur Civil Services (Leave) Rules, 1979 and
9. C.S (Joining time) Rules, 1979
10. C.C.S. (CCA) Rules, 1965
11. C.C.S (Temporary Service) Rules, 1965
12. C.C.S. Conduct Rules, 1964
13. L.T.C. Rules •
14. CCS (Revised Pay) Rules, 2016

Paper II: Accounts - II (With books) Full Marks: 100

1. General Financial Rules, 2017
2. Treasury Rules of the Central Government Vol-I
 - i. Part I- The whole portion
 - ii. Part III- The whole portion
 - iii. Part V- Section I to III
 - iv. Part VII- Chapter VII Section I & II
 - v. Part IX- The whole portion (as per Swamy's Compilation)
3. General Provident Fund (Central Services) Rules, 1960)-the whole portion.
4. Delegation of Financial Power Rules, 1995

Paper - III: General Acts and Regulations (With books) Full Marks: 100

1. Prevention of Corruption Act, 1988.
2. RTI Act, 2005.
3. Manipur SC and ST (Prevention of Atrocities Act), 1989
4. Manipur GST Rules, 2017

5. Manipur Municipalities (Amendment) Act, 1996.
6. The Manipur Land Revenue and Land Reforms Act, 1960 (Central Act 33 of 1960) and Rules made there under.
7. The Manipur Land Revenue and Land Reforms (Allotment of Land) Rules, 1962
8. The Right to Fair Compensation and Transparency In Land Acquisition, Rehabilitation And Resettlement Act, 2013.

Paper- IV: Service Rules (With books) Full Marks: 100

1. AIS (PAR) Rules, 2007
2. Civil Services Regulations.
3. Central Civil Services (Classification, Control & Appeal Rules, 1965)
4. Central Civil Services (Conduct) Rules, 1964
5. Central Civil Services (Temporary Service) Rules, 1965.
6. Fundamental Rules & Supplementary Rules, Vol. II (Travelling Allowances Rules)

Paper- V: Manual of Office Procedure 1997 and Business of the Govt. of Manipur (Allocation) Rules, 2009 (With Books) (Full Marks: 50)

Paper-VI: Manipuri (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce - 20

Paper-VII: Hindi (Without Books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce – 20

Note Manipuri and Hindi papers are meant only for those who did not have these languages as a subject in their Matriculation Examination.

(vi) Syllabus for Departmental Examination for Inspector of Taxes

Note-I: Paper-I to Paper IV will be of Objective Type. Paper V and VI will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) with a duration of 1 (one) hour.

Note-III: Paper V & VI will carry 50 marks (30 for Written Exam and 20 for Viva-voce) with duration of 1 ½ hours for written exam.

Note-IV: Pass marks for all papers is 50% of full marks.

Paper I:(General and Mercantile Law) (With Books) (Full Marks: 100)

GROUP-A

1. The Bharatiya Nyaya Sanhita, 2023 [Section 2 (28), 114-125, 227-269]
2. The Bharatiya Nagarik Suraksha Sanhita, 2023 [Section 2 (a)(c)(d)(w), 215, 233, 273, 274 to 283, 379 to 384]
3. The Bharatiya Sakshya Adhiniyam, 2023. (Chapter I, II, V, VI)
4. Civil Procedure Code (Act V of 1908) Sections 5, 11, 27, 29 and 75, Orders V, XIII, XVI, XXVI & XVII.
5. The General Clauses Act, 1897.

GROUP-B

1. The Constitution of India (Articles 269, 276, 301, 302 and 304).
2. The Indian Contract Act, 1872 (Act IX of 1872) with particular emphasis on Chapter X.
3. The Indian Sales of Goods Act, 1930 (Act-III of 1930)
4. The Indian Partnership Act, 1932 (Act IX of 1932)

Paper II: Sales Tax AND Other Taxation Law (With Books) (Full Marks : 100)

1. The Manipur GST Rules, 2017.
2. The Cinematograph Act, 1952 and Rules made there under.

Paper III: Book Keeping and General Commercial Knowledge (With Books) (Full Marks : 100)

(The course shall cover the following chapters in "Advance Accounts" by R N Carter (Third Edition) (Revised), 1949)

Chapter I	Book keeping up to the Trial Balance.
Chapter II	Trading and profit and Loss Accounts and Balance Sheet.
Chapter IV	Depreciation, Sinking Funds, Reserve Funds, Secret Reserves.
Chapter VI	Bills of Exchange, Promissory Notes and Cheques.
Chapter IX	Self Balancing Ledgers.
Chapter X	Capital & Revenue Accounts, Receipt and Payment Accounts, Income & Expenditure Accounts.
Chapter XVII	Double Account System.

Note : If there is any change in the subjects of these Chapters in the subsequent edition of "Carter" candidates shall read the corresponding Chapters in the latter edition.

Paper IV: Accounts and Office Procedure (With Books) (Full Marks : 100)

1. The Fundamental and Supplementary Rules Part-I (General Rules)
2. The Fundamental and Supplementary Rules Part-II (Travelling Allowance)
3. The Central Civil Services (Conduct) Rules, 1964.
4. The Central Civil Services (Classification, Control & Appeal) Rules, 1965.
5. The Manipur Civil Services (Pension) Rules, 1977.
6. Manipur Civil Services (Leave) Rules, 1979.
7. General Financial Rules, 2017
8. Civil Account Code Vol. I.
9. Compilation of Treasury Rules, Vol. I.

Paper-V: Manipuri (without books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing(Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce – 20

Paper-VI: Hindi (Without Books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce – 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination.

(vii) Syllabus for Departmental Examination of the Cooperative Officers, Manipur

Note-I: Paper-I to Paper IV will be of Objective Type. Paper V and VI will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours. Similarly, the question paper(s) carrying 50 marks will consist of 50 multiple choice questions (Objective Type) with a duration of 1 (one) hour.

Note-III: Paper V & VI will carry 50 marks (30 for Written Exam and 20 for Viva-voce) with duration of 1 ½ hours for written exam.

Note-IV: Pass marks for all papers is 50% of full marks.

Paper I: Cooperative Laws (Without Book) (Full Marks : 100)

1. The Manipur Cooperative Societies Act, 1976.
2. The Manipur Cooperative Societies Rules, 1977.
3. Report of the Committee of Direction.
4. Theory and practice of Cooperation: All India Rural Credit Survey.
5. Departmental Instructions and Circulars

Paper II: Land and Civil Laws (With Books) (Full Marks : 100)

1. Manipur Land Revenue and Land Reforms Act, 1960, Section 2, 59 to 80.
2. Manipur Land Revenue and Land Reforms Rules, 1961-Rule 98-123.
3. Indian Limitation Act, 1908 (IX of 1908) Section 19-21,25, Schedules 57, 59, 60-63, 73-75, 80-83, 115-116, 132, 178-182.
4. Indian Contract Act, 1872 (IX of 1872) Chapter II, IV, VIII and X.
5. Civil Procedure Code (V of 1908) Sections 48 & 145, First Schedule.
6. Transfer of property Act, 1882 (V of 1882) Sections 54, 58, 59, 73, 83, 105, 108 and 120.
7. Indian Sale of Goods Act, 1930 (III of 1930).

Paper III: Account-I (With Books) (Full Marks : 50)

An introduction of Indian Government Accounts and Audit issued under the authority of the Auditor General of India.

Part II Chapter 6-8, 10 & 11

Part III Chapter 13, 14 & 21

Part-IV Chapter 27

Part V Chapter 37

Paper IV: Accounts-II (With Books) (Full Marks : 50)

1. The Fundamental and Supplementary Rules Part-I (General Rules)
2. The Fundamental and Supplementary Rules Part-II (Travelling Allowance)
3. The Central Civil Services (Conduct) Rules, 1964.
4. The Central Civil Services (Classification, Control & Appeal) Rules, 1965.
5. The Manipur Civil Services (Pension) Rules, 1977.
6. Manipur Civil Services (Leave) Rules, 1979.
7. General Financial Rules, 2017
8. Civil Account Code Vol. I.
9. Compilation of Treasury Rules, Vol. I.

Paper-V: Manipuri (Without Book) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce - 20

**(viii) SYLLABUS FOR DEPARTMENTAL EXAMINATION OF INSPECTOR OF EXCISE
DEPARTMENT, MANIPUR**

Note-I: Paper-I & II will be of Objective Type. Paper III and IV will be of conventional type.

Note-II: The question papers carrying 100 marks will consist of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours.

Note-III: Paper III & IV will carry 50 marks (30 for Written Exam and 20 for Viva-voce) with duration of 1 ½ hours for written exam.

Note-IV: Pass marks for all papers is 50% of full marks.

Paper I :Law (With Books) (Full Marks : 100)

1. The Assam Excise Act, 2000,
2. The Bharatiya Nyaya Sanhita, 2023

(Section 14 to 33, 45 to 54 & 56, 126 to 136, 148 to 225, 227 to 256, 293 to 295, 300, 302, 326(g) to 329 (ii)

Paper II: Law (With Books) (Full Marks : 100)

1. The Bharatiya Nagarik Suraksha Sanhita, 2023.
2. The Bharatiya Sakshya Adhiniyam, 2023. (Section 18, 148-149, 274-288, 338, 339, 360, 490 to 496

Paper-III: Manipuri (without books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Manipuri (Bengali Script/ Meetei Mayek) to English and vice-versa - 20
- (b) Essay/ Letter Writing (Bengali Script/ Meetei Mayek) - 10
- (c) Conversation/ Viva-voce - 20

Paper-IV: Hindi (WITHOUT BOOKS) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce – 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination.

Paper-VI: Hindi (Without Books) (Written: 30 Marks, Viva-voce: 20 marks)

- (a) Translation from Hindi to English and vice-versa - 20
- (b) Essay/ Letter Writing - 10
- (c) Conversation/ Viva-voce – 20

Note: Manipuri and Hindi paper are meant only for those who did not have these languages as a subject in their Matriculation Examination.

(ix) SYLLABUS FOR PRE-PROMOTION TO THE RANK OF SUBEDAR

Note-I: There will be two parts: Part-I (written) and Part-II (Outdoor Test)

Note-II: Part-I will be of Objective Type and will carry 100 marks consisting of 100 multiple choice questions (Objective Type) with a duration of 2 (two) hours.

Note-III: Pass marks for Part-I is 50% for General Candidates and 40% for ST/SC candidates

Part-I: Written Test (With Books) (100 Marks)

1. Organisational structure of the State Government and Police Department Major Criminal Acts with references to the following provision –
 - a. Unlawful assembly - dispersal and use of force. (relevant section of BNSS)
 - b. Right of Private Defence (relevant section of BNS)
 - c. Power of arrest with warrant (relevant section of BNSS)
2. Special Acts –
 - a. Arms Act, 1959
 - b. Arms Forces (Assam & Manipur) Special Powers Act, 1958,
 - c. Police Act, 1861,
 - d. Role of the Police during the General Election with special reference to the Representation of People's Act, 1951.
3. Functioning of Battalions of Manipur Rifles.
4. Tactics
5. Knowledge of weapons.
6. Counter Insurgency Operations.
7. Departmental Punishments and procedure for their impositions.
8. Procedure relating to withdrawal of pay and allowances in respect of Manipur Rifles Personnel.
9. VIP Security.

Part II: Outdoor Test (Full Marks – 100/ Pass Marks – 50)

1. Command & Control.
2. Instructional ability.
3. Riot Drill.
4. Field Craft.
5. Range Discipline.
6. Physical endurance
7. Individual performance in range firing.

By orders & in the name of the Governor,

L. RADHAKANTA SINGH,
Joint Secretary (DP),
Government of Manipur.